

ST CARTHAGE'S PRIMARY SCHOOL

Student Information Update Sheet – 2020

ALL FAMILIES PLEASE COMPLETE SECTIONS A, B & C

Please complete one student update sheet per family. All information is strictly confidential. Thank you for completing this form promptly.

Please return by Tuesday, 4th February, 2020

SECTION A (please print)

Student's Surname

Student's given names

Sex

Birth Date

Religion

Class

1.....

2.....

3.....

4.....

Student's Address:..... Home Phone:.....

Father's Details

Name.....

Address.....

.....P.C.....

Current Occupation.....

Highest Qualification.....

Home Telephone.....

Work Telephone.....

Mobile No.....

Email:

Religion.....

Mother's Details

Name.....

Address.....

.....P.C.....

Current Occupation.....

Highest Qualification

Home Telephone.....

Work Telephone.....

Mobile No.....

Email:

Religion.....

Relationship Status:(please circle) Married Separated Divorced Single Parent De Facto Guardian Widowed

Newsletters will be sent home via email unless a hard copy is requested. Please tick for a hard copy to be sent home

Emergency Contact Name: Phone.....

Relationship to Student (e.g. grandmother).....

Bus Company:..... Afternoon Bus No:.....

SECTION B

Parents' Authority and Consent:

1. Parents must advise the school in writing concerning any medication that needs to be taken by the children at school.
2. I give permission for staff to seek medical attention for my child/children if I or the emergency contact person is unable to be reached.
3. I assume responsibility for the payment of all fees at St. Carthage's School.

Signatures:

Date:.....

Both parents/guardians where applicable.

SECTION C

FEES

Fee Payer: Name:..... (100%)

If split account: Name:..... (50%)

Name:..... (50%)

Fees Information

Fees per child for the year are \$1,206.00 or \$402.00 per term, in advance over 3 terms.

Family discounts on total account are:

			Total
1 Child	Nil	Amount Payable \$1,206.00 + \$375 Maintenance Levy + \$ 80 Tech Levy + \$ 30 Fundraising Levy =	\$1,691.00
2 Children	3.75%	Amount Payable \$2,321.55 + \$375 Maintenance Levy + \$160 Tech Levy + \$ 60 Fundraising Levy =	\$2,916.55
3 Children	7.5%	Amount Payable \$3,346.65 + \$375 Maintenance Levy + \$240 Tech Levy + \$ 90 Fundraising Levy =	\$4,051.65
4 Children	18%	Amount Payable \$3,955.68 + \$375 Maintenance Levy + \$320 Tech Levy + \$120 Fundraising Levy =	\$4,770.68

School Maintenance Levy

An amount of \$375.00 is charged to all families for the School Maintenance Levy. This is payable in Term 1.

Technology Levy

An amount of \$80 per student is charged to offset the cost of interactive whiteboards and netbook computers in classrooms. This is payable in Term 1.

Fundraising Levy

In lieu of Parish School Forum fundraising activities, a levy of \$30 per student is payable in Term 1.

Payment of Fees*

Would you kindly indicate the basis on which your family will be attending to payment of fees:

Year in Advance []

Term in Advance []

or by arrangement []

Due dates:

- Year in Advance – School Fees (including School Maintenance, Tech. & Fundraising Levies) **DUE on issue of Account.**
- Term in Advance:
 - Term 1 (including School Maintenance, Tech. & Fundraising Levies) **DUE on issue of Account.**
 - Term 2 **DUE commencement of Term 2**, (Tuesday, 28th April, 2020).
 - Term 3 **DUE commencement of Term 3**, (Tuesday, 21st July, 2020).

Should there be a problem with the payment of fees by the due date, arrangements to pay fees weekly, fortnightly or monthly can be made by contacting the School Fees Clerk or the Principal on 6621 5529.

All arrangements must be made or renewed at the beginning of each year and must be in place by the end of Term 1 (Wednesday 8th April, 2020).

Methods for fees payment

- BPay (details appear on Fees Statement) – **preferred method**
- Electronic Funds Transfer (EFT)
Bank Account details are – BSB: 062-565 Commonwealth Bank Lismore
Account Number: 00802448
Account Name: St Carthage's Parish School Account
Please include your name as a reference
- Cash
- Cheque
- Credit Card - If paying by Credit Card, please complete and sign the authorisation below.

Credit Card Payment Authorisation

Please debit my MasterCard, Visa card. (Please circle)

Amount in figures \$.....

Cardholder Account Number Expiry date

Name of Cardholder (block letters)..... Signature.....

If you wish to pay by Credit Card on more than one occasion, please indicate how often.

(Please tick) Fortnightly [] Monthly [] Termly [] Yearly []

* According to school policy, monies received are allocated to payment of the School Maintenance, Technology & Fundraising Levies in the first instance, and thereafter applied to School Fees.